

**Minutes****Waterton-Glacier International Peace Park Association****BOARD of DIRECTORS MEETING****15:00, Friday, September 13<sup>th</sup>, 2013****Room "B", School Conference Facility, Waterton, Alberta**

1. Call to Order. The meeting was called to order at 3:40. The delay in starting the meeting was due to the lack of a quorum.
2. Those attending the BOD Meeting are listed in **Appendix "A"** attached.
3. Proposed Agenda as circulated earlier was approved by consensus.
4. BOD Minutes of Friday September 14<sup>th</sup>, 2012 were approved. (Moved by Fran Leggett/seconded by Earl Huson – Carried.)
5. BOD Minutes of Saturday September 15<sup>th</sup>, 2012 were approved. (Moved by Marshall Gingery/seconded by Susan Hay Patrick – Carried.)
6. Business Arising from the Minutes of Friday September 14<sup>th</sup>, 2012 – Carl Prinzing.
  - a. Host Club Report for 2013 Waterton Assembly – Trevor Axworthy, Rotary Club of Calgary (5360).
    - 125 delegates + 16 students + speakers.
    - Feeding 125 for barbeque.
    - 160 registered for dinner – sold out.
    - Trevor suggested idea of Peace Park at North Pole.
    - Chief Crow Shoe is key note speaker.
    - Financially, close to break even, or small profit.
    - Apparently Assembly was first conference to use whole facility.
  - b. 2014 Host Club Report for Glacier – Rotary Club of Polson (5390)
    - 2014 Assembly to be in East Glacier or Kalispell
    - Decision as to location and host Club to be made by end of September.
    - It was stated that for 2014 the total costs need to be < \$200.00 for two attendees. To accomplish this sponsors are needed.
  - c. Update on International Fellowship of Peace Parks – Carl Prinzing.
    - Bylaws have been written and reviewed.
    - Executive is as per spring 2013 BOD meeting.

- Approval of Fellowship expected in November 2013.
- Need a banner design that follows RI protocol.
- Need logo – want design by April for spring meeting approval.

d. Flag Protocol – Marshall Gingery

- Marshall noted that home country's flag is to be on the left, visiting country to the right.
- Flags are to be of equal height and size.
- Order of provincial flags based on when entered Confederation.
- State flags based on alphabetical order.
- Materials distributed by Marshall in **Appendix "B"** attached.
- It was noted that District Banners have been missing from recent Assemblies.
- Dale Gillespie noted that the Host Club's banner should be at the Assembly.

**Motion: Four District Banners are to be purchased from the WGIPPA Canadian account for display at future Assemblies. (Moved by Millie Baycroft/seconded by Dick Bide – Carried.)**

e. Report on "Manual of Procedure" and WGIPPA web site – Dale Gillespie

- A tentative outline of the proposed WGIPPA web site was presented by Dale. (see **Appendix "C"** for details)
- Cost of production was quoted as \$900 for the basic site, or \$1,500 for two private areas, plus registration.

**Motion: To strike a Committee of Glenn Coulter, Earl Huson, and Dale Gillespie to review and approve the content of the proposed WGIPPA web site. (Moved by Earl Huson/seconded by Dale Gillespie - Carried.)**

f. John Stewart made a fifteen minute presentation on the "Crown of the Continent" meeting.

**Motion: To recess the Board of Directors meeting of the WGIPPA reconvening at 2:00 pm on Saturday September 14<sup>th</sup>, 2013. (Moved by Marshall Gingery/seconded by Fran Leggett – Carried.)**

g. BOD meeting recessed at 5:32 pm.

h. BOD meeting reconvened at 2:00 pm Saturday, September 14<sup>th</sup>.

2. Financial Reports and Nominations Recommended to AGM:

a. Glenn Coulter (Canada)

**Motion: That the Financial Report for the WGIPPA Canadian account (attached as Appendix “D”) be recommended by the BOD to the Annual General Meeting of the WGIPPA. (Moved by Glenn Coulter/seconded by Millie Baycroft – Carried.)**

b. Millie Baycroft (USA)

**Motion: That the Financial Report for the WGIPPA USA account (attached as Appendix “E”) be recommended by the BOD to the Annual General Meeting of the WGIPPA. (Moved by Millie Baycroft/seconded by Earl Huson – Carried.)**

**Motion: That Glenn Coulter and Fran Leggett are appointed as signatories to the WGIPPA Canadian account, and that Millie Baycroft and Carl Prinzing are appointed as signatories to the WGIPPA USA account. (Moved by Dick Bide/seconded by Greg Duncan – Carried.)**

- c. Financial Report for 2012 Kalispell Assembly – Ed Rothfuss
- Ed Rothfuss presented the final financial report from the 2012 WGIPPA Assembly in Kalispell.
  - Net profit of \$3,883 (thought initially to be about \$6,000)
  - \$5,031 distributed (\$3,750 start-up funds returned to Clubs; \$1,000 contributed to Rotary Foundation to recognize Al Jubitz; \$281.19 to WGIPPA US account).
  - Final net loss of \$1,198 absorbed by Rotary Club of Kalispell.
- d. Identification of WGIPPA financial “auditors” for 2013-2014 – Carl Prinzing.

**Motion: The Financial Examiner for the 2013-2014 year for the WGIPPA Canadian account is Bill Mains of Lethbridge East. (Moved by Fran Leggett/seconded by Dick Bide – Carried.)**

**Motion: The Financial Examiner for the 2013-2014 year for the WGIPPA USA account is Karen Burtch of Whitehall. (Moved by Fran Leggett/seconded by Dick Bide – Carried.)**

- e. Nomination of Vice Presidents and new Directors for WGIPPA – Carl Prinzing
- The following Nominees were recommended to the 2013 Annual General Meeting of the WGIPPA.

**Motion: That Terry Allen of Calgary South is nominated as the Vice President of the WGIPPA until the Annual General Meeting of 2014 when he will become President. (Moved by Earl Huson/seconded by Fran Leggett – Carried.)**

**Motion: That Marshall Gingery of Helena is nominated as the Vice President of the WGIPPA from Annual General Meeting (AGM) of 2014 to the AGM of 2016 when**

he will become President. (Moved by John Stewart/seconded by Millie Baycroft – Carried.)

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**Motion: That Carolyn Clark (1 yr.), Dick Bide (2 yr.) and Sheran Carter (3 yr.) are nominated as Directors representing District 5360; that John Vrolijk (3 yr.), plus two others to be determined, are nominated as Directors representing District 5370; that Carl Ernst (3 yr.) and Dan Bingham (3 yr.) are nominated as Directors representing District 5390; and Casey Brennan, Randall McNair, plus one other to be determined are nominated as Directors for District 5080. (Moved by Millie Baycroft/seconded by Ed Rothfuss – Carried.)**

- f. Action on renaming of “Chief Mountain International Highway” in Canada.
- No action has been taken to date.

### 3. New Business

- a. Financial planning for projects, how do we spend WGIPPA monies? – Past President Fran Leggett
- Fran Leggett spoke to the WGIPPA’s need to spend some of its revenues. Jack Sneddon spoke in favor of supporting the Waterton Community Association. Fran Leggett spoke to the “International Unconference”

**Action: Millie Baycroft and Fran Leggett agreed to work on a proposal for expending WGIPPA funds and bring a recommendation to the BOD.**

- b. Discussion on WGIPPA Advocacy Policy and establishment of committee to report to Spring 2014 BOD – Carl Prinzing.
- John Vrolijk and Mick Holmes agreed to develop a proposed Advocacy Policy for the WGIPPA and present the same to the Spring BOD in Lethbridge.
- c. “Volunteer Day” proposed by Ed Rothfuss – Ed Rothfuss
- Discussion followed on the concept of the Volunteer Day.
  - Dale Gillespie will consider for implementation on a trial basis in 2014.
  - See proposal attached as **Appendix “F”**.
- d. Time and location of spring 2014 BOD – Glenn Coulter
- The Spring BOD meeting of the WGIPPA was proposed for the weekend of April 4/5<sup>th</sup>, 2014 in Lethbridge, Alberta. [Meeting later changed to March 28/29<sup>th</sup>, 2014.]
- e. Strike committee to design banner and pin for WGIPPA, and arrange for booth at RI Convention – Carl Prinzing.

- No action taken at this time.

- f. Strike committee to examine options for reducing costs to WGIPPA Assembly attendees – Carl Prinzing.

- No action taken at this time.

- g. Preparation for 2015 WGIPPA Assembly in Waterton

**Motion: That Secretary/Treasurer Glenn Coulter is authorized to spend up to \$200 to reserve the Waterton Community Association facility for the September 2015 Assembly. (Moved by Greg Duncan/seconded by John Vrolijk – Carried.)**

4. Adjournment. 3:01 pm